

1640 Rhode Island Avenue, NW Washington, D.C. 20036 http://www.hrc.org phone 202 628 4160 fax 202 347 5323

# INTERNSHIP OPPORTUNITIES

WANTED: Undergraduates who have a passion for GLBT equality.

## Intern with the Human Rights Campaign Headquarters in Washington, DC!

Founded in 1980, the Human Rights Campaign is the largest national lesbian and gay political organization with nearly 600,000 members throughout the country. HRC works to ensure that lesbian, gay, bisexual and transgender Americans can be open, honest and safe at home, at work and in the community. With a national staff, volunteers and members throughout the country, HRC:

- lobbies the federal government on GLBT issues by working with bipartisan allies in Congress and other branches of government
- participates in election campaigns through our political action committee
- works with statewide GLBT organizations to advance equality on the state and local level
- educates the public through the media, our website, publications and other information resources
- organizes volunteers and energizes communities

#### **Spring Semester**

**Term:** January - May **Application Deadline:** November 1

Interning with the Human Rights Campaign will give you an opportunity to learn first hand the "ins and outs" of Washington and one of the nation's largest advocacy organizations.

### -Full-time and Part-time positions available with a stipend-

#### **Internships Available in the Following HRC Departments**

- Grassroots Advocacy and State Legislative Work (Field)
- Event Planning & Working with HRC Donors in the Development Department (Development, Federal Club, Events, Planned Giving)
- Board Meeting Planning & Working with HRC Volunteer Leadership (Board & Volunteer Management)
- Lobbying Congress & Electing Federal Officials (Political)
- Website Design for HRC's website <a href="www.hrc.org">www.hrc.org</a> (Information Technology)
- Research on GLBT family, workplace and coming out issues (Education)
- Membership Recruitment through HRC's Website and Direct Mail (Membership)
- Working in HRC's Action Center & Store in Dupont Circle (Store)
- Press Releases & Media Relations (Communications)
- Finance & Accounting of HRC, the HRC Foundation and HRC's Political Action Committee (Finance)
- Learning the Fundamentals of Managing an Office and Building on a Day-to-Day Basis (Operations)

#### **Intern qualifications include:**

- Strong research, writing and communication skills
- Enthusiasm and an interest in the role of policy advocacy and gay, lesbian, bisexual, and transgender issues
- Experience with Microsoft Office (Word, Excel, Access)
- Skills specifically tailored to a particular position

To apply, log on to hrc.org for an online application or send your resume and cover letter to careers@hrc.org

Got questions? Call Alicia Boykins at (202) 628-4160